



TAMWORTH BOROUGH COUNCIL

FORWARD PLAN

Executive and Key Decisions for the period 1 May 2015 - 31 August 2015

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Conf/Non-Con	Decision to be taken by/Date	Key Decision	Subject	Portfolio and Contact Officer details/Author	Principal Groups & Organisations proposed to be consulted prior to making the decision and the means of consultation	Background Papers (<i>All Papers are available for inspection via the Contact Officer</i>)
Open	Council 26/05/15	Yes	Review of the Constitution and Scheme of Delegation	Leader of the Council Jane Hackett Solicitor to the Council and Monitoring Officer jane-hackett@tamworth.gov.uk		Review of the Constitution and Scheme of Delegation

Open	Council 26/05/15	Yes	The Local Authorities (Executive Arrangements) (Meetings and Access to Information) Rules 2012	Leader of the Council Jane Hackett Solicitor to the Council and Monitoring Officer jane- hackett@tamworth.gov.u k		The Local Authorities (Executive Arrangements) (Meetings and Access to Information) Rules 2012
Open	Council 26/05/15	Yes	Regulation of Members Conduct	Jane Hackett Solicitor to the Council and Monitoring Officer jane- hackett@tamworth.gov.u k		Regulation of Members Conduct
Open	Cabinet June 2015	No	Write Offs To provide Members with details of Write Offs from 1 April 2014 to 31 March 2015	Portfolio Holder for Operations and Assets Michael Buckland Head of Revenues michael- buckland@tamworth.gov. uk		Write Offs

Open	Cabinet June 2015	Yes	Insurance Tender 2015 To seek Cabinet endorsement of the contract brief for the procurement of Insurance contracts and to seek approval to delegate authority to the Director of Finance to award the contracts	Portfolio Holder for Operations and Assets Roger Bennett roger-bennett@tamworth.gov.uk	Confirmation of insurance requirements in liaison with Managers / CMT CMT Managers	Insurance Tender 2015
Open	Cabinet June 2015	Yes	Capital Outturn Report 2014/15 To advise members on the final outturn of the Authority's Capital Programme for 2014/15 (subject to audit confirmation) and to request formal approval to re-profile specific programme budgets into 2015/16	Portfolio Holder for Operations and Assets Barbara Cox barbara-cox@tamworth.gov.uk	Identification of requests for re-profiling of Capital Budgets in liaison with Budget Managers / CMT CMT Budget Managers	Capital Outturn Report 2014/15

Open	Cabinet June 2015	Yes	ASB, Crime and Policing Act 2014 Implementation To approve process and implementation of Community Protection Orders and Public Space Protection Orders	Portfolio Holder for Communities and Public Health Joanne Sands Neighbourhood Services Manager joanne-sands@tamworth.gov.uk		ASB, Crime and Policing Act 2014 Implementation
Open	Cabinet June 2015	Yes	Local Council Tax Reduction Scheme 2016/17 Cabinet to give direction on the consultation due to take place between July and September 2015 in relation to the 2016/17 Local Council Tax Reduction Scheme	Portfolio Holder for Operations and Assets Karen Taylor Head of Benefits karen-taylor@tamworth.gov.uk	On line consultation to take place between July and September 2015 Tamworth residents Stakeholders	Local Council Tax Reduction Scheme 2016/17

Open	Cabinet June 2015	Yes	Delivery of Corporate Property Repairs, Compliance Works and Capital Works through Solihull Framework Agreement Report recommending joining the Solihull Metropolitan Borough Council framework for the delivery of repairs to the corporate and investment property portfolio.	Portfolio Holder for Operations and Assets Paul Weston Head of Asset Management - Property Services paul-weston@tamworth.gov.uk	Internal consultation has taken place with Procurement. David Onion - Procurement Officer.	Delivery of Corporate Property Repairs, Compliance Works and Capital Works through Solihull Framework Agreement
Open	Cabinet June 2015	No	Quarter Four 2014/15 Performance Report	Leader of the Council John Day Corporate Performance Officer john-day@tamworth.gov.uk		Quarter Four 2014/15 Performance Report

Open	Cabinet July 2015	Yes	<p>Locality Commissioning - Emotional Wellbeing Services for Children and Young People in Tamworth</p> <p>Partner pooled funding for the provision of a tier 2 emotional wellbeing service for Children and Young People in Tamworth. Part of the Improving Wellbeing in Tamworth Commissioning Prospectus exercise</p>	<p>Leader of the Council Karen Adderley Head of Partnerships and Commissioning karen-adderley@tamworth.gov.uk</p>	<p>Tamworth Strategic Partnership and Commissioning Hub Staffordshire County Council, CCG, Staffordshire Public Health, PCC, Secondary schools</p>	<p>Locality Commissioning - Emotional Wellbeing services for children and young people in Tamworth</p>
Open	Cabinet July 2015	Yes	<p>Review of Council Owned Sheltered & Extra Care Housing</p> <p>The report sets out the options for the councils own sheltered housing service following cessation of supporting people grant funding from Staffordshire County Council from 1/4/15</p>	<p>Portfolio Holder for Housing and Waste Management Tina Mustafa Head of Landlord Services tina-mustafa@tamworth.gov.uk</p>		<p>Review of Council Owned Sheltered & Extra Care Housing</p>

Exempt	Cabinet July 2015	Yes	Service Charges for Council Owned Stock To set out the Landlord Regulatory requirements for service charges for tenants and leaseholders of council owned stock.	Portfolio Holder for Housing and Waste Management Tina Mustafa Head of Landlord Services tina-mustafa@tamworth.gov.uk	Statutory process involving variation to the tenancy agreement and rental charges Tenants, Leaseholders	Service Charges for Council Owned Stock
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DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND

1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

